

# PRINCE2® Method Template

*"...it is a useful addition to the armoury of the project office team and would provide a good template basis on which to develop the documentation for a project."*

APM Group Assessor



**PROJECT in a box**  
"Your own Project Support Office"



The PROJECT in a box Method Template for PRINCE2® is unique in providing you with fully authentic PRINCE2 materials under licence from Cabinet Office/APMG.

Add the PRINCE2® Method Template to your PROJECT in a box application and it will provide you with:

- Navigation and Process context
- Template files and tools
- Guidance materials

All authentic, as presented in the PRINCE2® manual and provided under licence and structured and packaged so you can easily create your project and get up and running in a matter of minutes.

collecting. And of course full version control and drag and drop functionality is supported.

The templates are the official PRINCE2® template pack and we have asked the original author to extend the set and provide additional templates to help with key areas such as role definitions and appointments, a Project Mandate, health checks and more. We have also included Risk and Issue Registers as well as Schedule and Finance templates to help your real world application of PRINCE2®.

Guidance and briefing notes reproduce content from the PRINCE2® manual and put it into context for you as well as the popular navigation diagrams which help make the method so much easier to follow, saving you constant references back to the manual.

## Tools and Reporting

With real life implementation in mind the Method Template gives a focus to the tools you will need to keep on top of your project providing access to your Risk and Issue Registers, Schedule and Finances documentation from all locations. When operating beyond Community Edition a reporting structure will be automatically set up for each project so you can assemble your management reporting quickly, confidently and accurately.

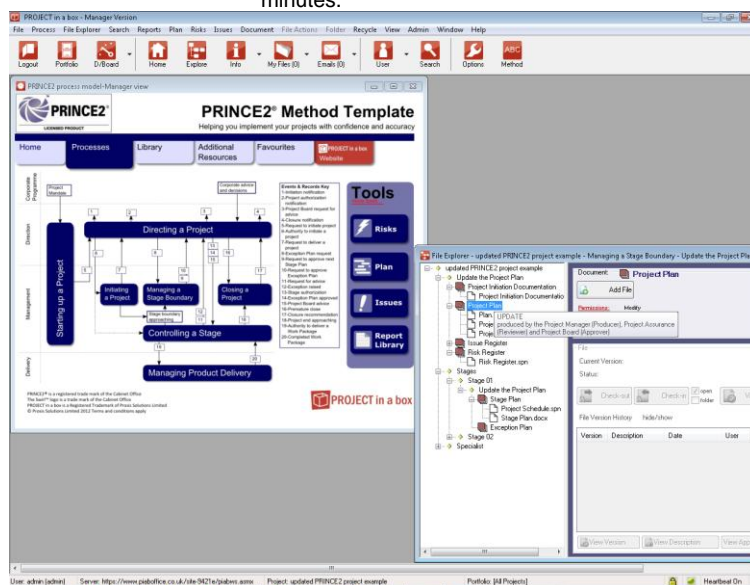
When operating in our Multi-user platforms the Project Manager can extend the tools menu to give access to approval management, reporting, permissions, resource management and much more.

## Personalisation and Tailoring

As with all Method Templates when operating beyond Community Edition you can use Method Manager to personalise this to more closely match your organisation's requirements be that as simple as adding logos and changing styles. For those with greater needs the templates can be customised and the processes extended, removed or remodelled to change the content of method - perhaps including existing corporate documents or links to existing sources of information.

## Authentic materials

PROJECT in a box has obtained Licences from Cabinet Office and APMG to provide the authentic materials here for you and the PRINCE2® Method Template has been reviewed by the APMG assessor to determine that it meets the requirements to be identified as a PRINCE2® licensed product.



The same PRINCE2® Method Template is available to be added to the full range of PROJECT in a box products and delivers the following benefits to users:

## Brings the PRINCE2® processes to life

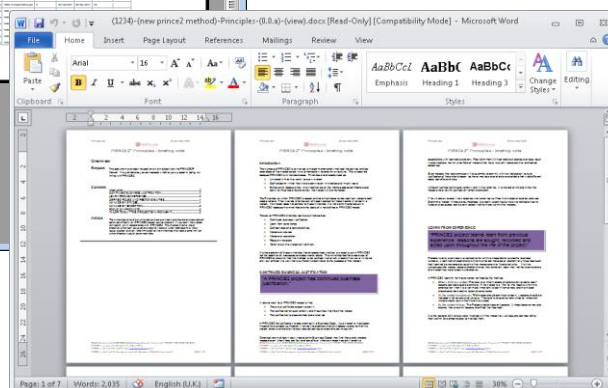
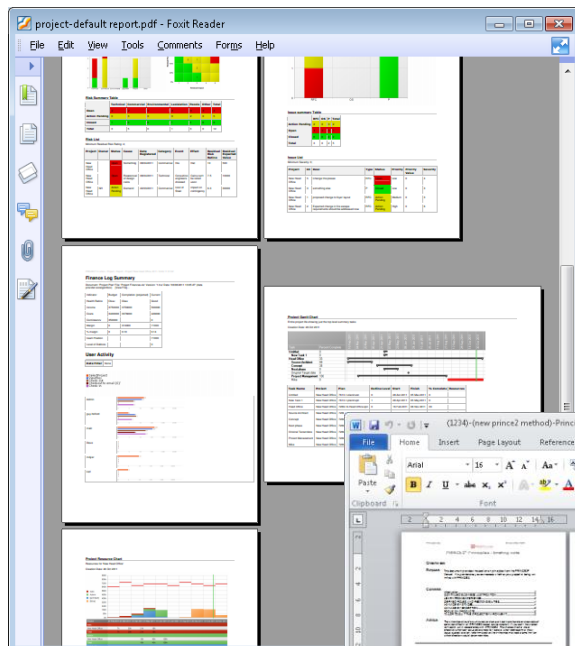
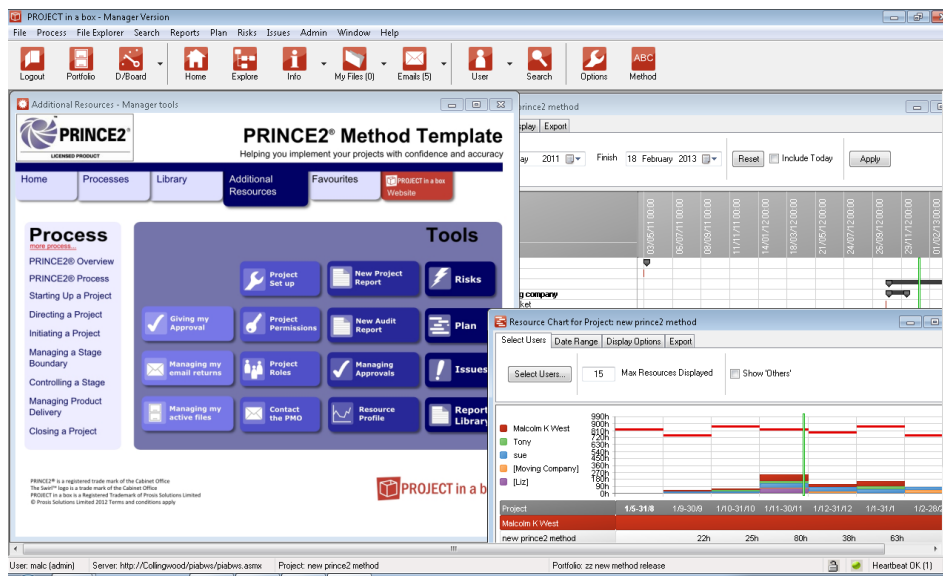
Simply point and click using the intuitive navigation diagrams and the system will show you which management products you should be considering at each point in the process. What's more it also shows you who is responsible for each product as it progresses through the process steps.

Where appropriate templates are provided to get you up and running with assembling your documentation or place holders are provided to remind you there is evidence you should be

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## Licensing options

Purchasing the PRINCE2® Method Template entitles you to slightly different features and usage on each different PROJECT in a box platform as summarised below.

	COMMUNITY EDITION	PERSONAL EDITION	SMALL TEAM EDITION	ENTERPRISE EDITION
Price	£15	£25	£100	£100
Process, templates & Guidance	✓	✓	✓	✓
Version control	✓	✓	✓	✓
Tailoring		✓	✓	✓
Reporting		✓	✓	✓
Extended tools menus			✓	✓
Single user on local PC	✓	✓		
Server wide all users			✓	✓

Prices exclude VAT.

## Supporting Services

We can also provide you with further services to help you implement PRINCE2® including formal training via one of our Accredited Training Partners. Prices on application.

If you want to get up and running as quickly as possible with your projects or PMO we can also come in and help you personalise your Method Template to better match the language, culture and processes of your organisation. Good alignment here makes it much easier to introduce and embed PRINCE2® into an organisation. Our day rate for these personalisation services is £750+VAT+T&S per day.

To explore further please contact us to arrange a visit, web meeting/demonstration or to request access to the evaluation versions of PROJECT in a box.